



RFP No: SSGK/QM/TUCK SHOP/2026-27

Date _____

Cost of the form Rs. 500/- paid vide SSGK MR No. / DD No. _____ dated _____

Earnest Money Rs 7,500/- paid vide DD No. _____ dated _____

INVITATION OF TENDER FOR TUCK SHOP ON RENTAL BASIS FOR THE PERIOD
FROM 01 OCT 2026 TO 30 SEP 2027

1. Sainik School Ghorakhal, Nainital as buyer is inviting bids for Tuck Shop on Rental basis. Bids in sealed cover are invited for services required listed in Part-II of this RFP. Please super scribe the above mentioned title, RFP No. and date of opening of the bids on the sealed cover to avoid the bid being declared invalid. Bid envelope should clearly state **"Selling of Cadets Clothing items through Shop."**

2. The address & contact No. of sending tender/bids & all seeking clarification regarding this RFP are given below:-

(a) Bids/queries to be addressed to: Principal, Sainik School Ghorakhal
Post Office – Ghorakhal
District- Nainital (Uttarakhand)
PIN- 263156

(b) Postal Address: Principal, Sainik School Ghorakhal
Post Office – Ghorakhal
District- Nainital (Uttarakhand)
PIN- 263156

(c) Telephone No. of Contact Personnel 05942-220051

3. This RFP is divided into five parts as follows:-

(a) **Part-I** – Contains general information & instruction of bidders about the RFP such as the time, place of submission and opening of tenders, validity period of tenders etc.

(b) **Part-II** – Contains essential details of the items/ services required, such as the schedule of requirements (SOR), Technical specifications, Delivery period, Mode of delivery and Consignee details.

(c) **Part-III** – Contains standard conditions of RFP, which will form part of the contract with the successful Bidder.

(d) **Part-IV** – Contains special conditions applicable to this RFP and which be also form part of the contract with the successful Bidder.

(e) **Part-V** – Contains evaluation criteria and format for price bids along with returnable Performa.

4. This RFP is being issued @ **Rs. 500/-** each form with no financial commitment. The Buyer reserves the right to change or vary any part of RFP at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage. The monthly rent for the tuck shop must be specified in Appendix 'B' of the RFP.

5. Bidders are requested to indicate their acceptance of the above offer based on the terms and conditions as mentioned in the succeeding paragraph and as per **Appendix-C**.

(Administrative Officer)
For Principal

Part-I General Information

1. **Pre-Bid Conference:** Pre Bid conference will be held on **22 Jul 2026 at 1530 hrs** at Sainik School Ghorakhal. Pre Bid Conference is compulsory to all bidders. All clarifications are to be resolved in the Pre Bid Conference. No revision of Commercial Bid would be permitted after opening of the Technical Bid. If a bidder does not attend the Pre-Bid Conference, their bid may be rejected.

2. **Last Date and Time for Depositing the Bids:** **03 Aug 2026 (1500 hrs).**

3. **Manner of Depositing the Bids:** Sealed Bids will be dropped in the Tender Box marked as **TUCK SHOPS ON RENTAL BASIS** kept at:-

Reception Room, School Main Gate-02,
Sainik School Ghorakhal, Nainital

The bids should reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for delay or no delivery/non-receipt of Bid documents. Bids sent by post, Fax or email not to be considered. The bid shall be signed by the authorized person and his/her full name and status be indicated below the signature along with official stamp of the firm.

4. **Time and Date for Opening of Bids:** **03 Aug 2026 (1530 hrs)**

(If due to any exigency, the due date of opening of the bids is declared a closed holiday. The bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

5. **Location of the Tender Box:** Reception Room, School Main Gate No. 02, Sainik School Ghorakhal. Only those Bids which are found in the tender box, will be opened for consideration. Bids dropped in the wrong Tender box or received after the due date and time will not be accepted and rendered invalid.

6. **Place of Opening of the Bids:** Reception Room of Sainik School Ghorakhal. Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of your representative.

7. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo/ letter pad inter alia furnishing the following details:-

- (a) Complete postal and e-mail address and Fax/ Telephone No.
- (b) GST number/ TIN number (if available)
- (c) Bank Branch and address with NEFT details
- (d) Name as it appears in the Bank Account
- (e) Detail of Account number, Account Type IFSC, MICR code (Along with one cancelled cheque or photocopy of Bank Pass Book)
- (f) Copy of PAN Number
- (g) Copy of Aadhar Card
- (h) Price Bid Performa
- (i) MSME certificate (if available)
- (j) Experience certificate to run a Tuck shop of same nature (if available)
- (k) Pre-Bid / Site Visit Certificate

8. **Two Bid System:** The bids are being invited under Two Bid System and separate commercial and technical clauses (bids) will be considered. Only technical bid would be opened at the time and date mentioned above. Date of opening of the financial bid will be intimated after acceptance of the technical bid. Financial bid of only those firms will be opened, whose technical bids are found compliant/suitable after technical evaluation is done by the buyer.

(Sig. of bidder)

(Sig. of Presiding Officer)

9. **Clarification regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than 14 days prior to the date of opening of the bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.
10. **Modifications and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modifications or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail/fax but it should be followed by a signed confirmation and should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security deposited by the bidder.
11. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained. Bidders are advised to visit the shops offered before applying. No requests on any grounds for modifications of any of the specifications of rental shops offered will be accepted in future.
12. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post- tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
13. **Unwillingness to Quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bids, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.
14. **Validity of Bids:** The Bids should remain valid till 120 days from the last date of submission of bids.
15. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) as per advertisement published along with the Bid. The EMD may be submitted in the form of Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (**CODE NO. 1352**), A refundable amount of **Rs. 7,500/-** (Rupees Seven Thousand & Five Hundred only) will be charged as EMD against the tender. As per chapter 4.7.7 of DPM 2009, bid security is not required to be submitted by those firms, who are registered with the central purchase organization (DGS & D), MSME and organizations registered with National Small Industries Corporation (NSIC) or concerned department of ministry of the Government of India like NCCFI and Kendriya Bhandar. EMD is to remain valid for a period of 45 days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them without any interest whatsoever before the 30 days after the award of the contract. The bid security of the successful bidder would be returned without any interest whatsoever, after the receipt of the Performance Security (PBG) from them as called for in the contract. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

(Sig. of bidder)

(Sig. of Presiding Officer)

PART II - Essential Details of Items/Services

1. The essential details or requirement mandatory for the bid are given in relevant annexure as follows:-

Sl. No.	Name of Shop	Items and Rates
(i) Shop Near School Reception		
(a)	Shop No. 20	Appendix- B

2. **General Specifications:**

- (a) The rates in shops should be genuine. The rates will be verified and approved by Sainik School Ghorakhal. Rates should not be more than the general market outside the campus area. The quality of product/items/services should be good as per acceptable norms. Vendor must provide valid bills against payment received from customer with GST details, this will be checked periodically.
- (b) Samples of clothing items would be finalised by the school, only approved samples will be sold. Prices will be finalised with school authorities. Rates of items are not to be changed without obtaining approval of School authorities.
- (c) Quality of items should be as per samples approved by the school / Board of Officers.
- (d) The highest quoted bid will be considered.

3. **Contract Period:** Contract period would be with effect from **01 Oct 2026** or the day of agreement signed for one year. It can be extended upto 03 years subject to mandatory good performance and at absolute discretion of Principal, Sainik School Ghorakhal. Please note that contract can be cancelled unilaterally by the School in case of any violation of terms and conditions of contract/default by the contractor as provided elsewhere in the contract documents/RFP.

4. **Eligibility Criteria:**

- (a) An Indian national holding the valid identity proof such as Voter ID Card issued by Electoral Commission of India /Aadhar Card/ Ration Card/Driving License/Passport. He should not have any adverse/disciplinary case in police station.
- (b) Self attested copies of following documents need to be attached:-
- (i) Complete postal and e-mail address and Fax/ Telephone No.
 - (iii) GST number/ TIN number (if available)
 - (iv) Bank Branch and address with NEFT details
 - (v) Name as it appears in the Bank Account
 - (vi) Detail of Account number, Account Type IFSC, MICR code (Along with one cancelled cheque or photocopy of Bank Pass Book)
 - (vii) Copy of PAN Number
 - (viii) Copy of Aadhar Card
 - (ix) Price Bid Performa
 - (x) MSME certificate (if available)
 - (xi) Experience certificate to run a Tuck shop of same nature (if available)
 - (xii) Pre-Bid / Site Visit Certificate

Sig. of bidder)

(Sig. of Presiding Officer)

(c) Police verification will be carried out on finalization of bidding process. All helper/associates will be verified by local Police. Successful bidders must apply for the same with supporting documents.

(d) Earnest Money Deposit of **Rs. 7,500.00 (Rupees Seven Thousand & Five Hundred only)** per RFP/shop is to be deposited as per advertisement payable by way of Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (CODE NO. 1352), with other documents as mentioned in RFP.

5. **Signing of Contract Agreement:** The successful bidders/contractor will be required to sign an agreement with the buyer within 30 days from the date of written intimation to the bidder to this effect.

6. **Contract Operating Authority:** The contract for rental shop for Sainik School Ghorakhal, Nainital once finalised, will be operated by Principal, Sainik School Ghorakhal through its designated staff.

07. **Cancellation of the Contract in Part or in Full due to Contractor's Default:** If the contractor, in the opinion of the School authorities fails or neglects to comply with any of the terms and conditions of the contract or with any other directions issued. Under such a case the School authorities shall without prejudice to any other right or remedies under this contract will have the right and be entitled to cancel the contract by giving 30 days notice in writing to the contractor, without being liable to pay any compensation for such cancellation. The contractor, however, will be entitled to be paid amount after deduction if any amount due to the School authorities towards outstanding rebate, water and electricity or rent and allied charges payable by the contractor. In the event of cancellation of the contract in the circumstances aforesaid, the contractor shall on demand by the Govt. or the authorized representative thereof, handover immediately, the authorized representative all Govt stores/components in the possession or custody of the vendors without waiting for the payment or even settlement of any claim already made or intended to be made by the contractor.

08. **Rent & Allied Charges:** The rent, water, electricity and allied charges will be paid by the vendor as per bills received from the office of Sainik School Ghorakhal within 14 days of production of bills. Delay in payment of the same will attract penalty as decided by School Authority.

PART III – Standard Conditions of RFP

The Bidder is required to give confirmation of their acceptance of the standards condition of the request for proposal mentioned below which will automatically be considered as part to the Contract concluded with the successful bidder (i.e. Seller in the Contract) as selected by the buyer. Failure to do so may result in rejection of the Bid submitted by the bidder.

1. **Law:** The contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.

(Sig. of bidder)

(Sig. of Presiding Officer)

3. **Arbitration:** All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to construction or performance, which cannot be settled amicably, shall be referred to the sole arbitration of the Principal, Sainik School Ghorakhal or person appointed by him on his behalf in terms of arbitration and conciliation act, 1996 as amended from time to time and the decision of such arbitration shall be final and binding on both the parties.

4. **Penalty for use of Undue Influence:** The seller undertakes that he has not given offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the contracts or forbearing to do or for having done or for borne to do any act in relation to the obtaining or execution of the present contract or any other contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present contract or any other contract with the government of India. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the commission of any offers by the seller or any employed by him or acting on his behalf, as defined in chapter IX of the Indian Penal Code 1860 or the Prevention of Corruption Act 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the affect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract shall render the seller to such liability/penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the bank guarantee and refund of the amounts paid by the Buyer.

5. **Non-disclosure of Contract Documents:** Except with the written consent of the Buyer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

6. **Termination of Contract:** The Buyer shall have the right to terminate this contract in part of in full in any of the following cases:-

- (i) The delivery of the material is delayed for causes not attributable to Force Majeure for more than (01months) after the scheduled date of delivery.
- (ii) The Seller is declared bankrupt or becomes insolvent.
- (iii) The delivery of material is delayed due to causes of Force Majeure by more than (two months) provided Force Majeure clause is included in contract.
- (iv) The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- (v) As per decision of the Arbitration Tribunal.

7. **Notices:** Any notice required or permitted by the contract shall be written in the English/Hindi language and may be delivered personally or may be sent by registered pre-paid mail, addressed to the last known address of the party to whom it is sent.

8. **Amendments:** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present contract.

(Sig. of bidder)

(Sig. of Presiding Officer)

9. **Transfer and sub-letting:** The seller has no right to give ,bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof ,as well as to give or to let a third party take benefit or advantage of the present contract or any other part thereof.

PART IV – Special Conditions of RFP

The bidder is required to give confirmation of their acceptance of special conditions of the RFP mentioned below which will automatically be considered as part of the contract concluded with the successful bidder (i.e. Seller in the contract) as selected by the buyer. Failure to do so may result in rejection of bid submitted by the bidder.

1. **Security Deposit:** The bidder will be required to furnish a security deposit for Security against Rebate against an official receipt issued by school authority a sum amounting to total three months rebate charges within 30 days of signing of the contract. The Security Deposit will be released only after adjusting outstanding dues, if any payable by the contractor. The security deposit is to be made in favour or Principal Sainik School Ghorakhal. The contractor is liable to deposit security deposit toward the payment of license fee/rebate, electricity, water charges and allied charges as laid down by the Buyer which would be equal to a minimum three months rebate.
2. **Payment Terms:** It will be mandatory for the Bidders to pay all the charges on cash/Cheque/Bank Draft at school office on or before due date i.e. 10th of every month. If payment of shop rent is delayed beyond due date, fine as decided by the Principal, Sainik School Ghorakhal will be imposed on vendor till final payment of outstanding dues. The fine will be imposed @ 100/- per day and subject to maximum of 50% of monthly rebate for the shop. The maximum limit is applicable only one month delay in deposit of rebate beyond the 10th of next month, the penalty will be chargeable again.
3. **Penalty / Risk & Expense Clause:** In case, the contractor fails to sell items or carry out required services on time as per approved samples or fails to pay rebate, rent the recovery will be made through security deposit with penalty as decided by School Authority.
4. No alteration and repair/modification in any of the school shops is to be done by the vender's. In case of any damages in any form caused by the vendor or by his employer, the same will be recovered from the vendor with penalty as decided by School Authority.
5. **Force Majeure Clause:** Should any force Majeure circumstance arise each of the contracting party shall be excused for the non-fulfilment or for the delayed fulfilment of any of any of its contractual obligations, if the affected party with 10 days of its occurrence informs the other party in writing Force Majeure shall means fire, floods, natural disasters of other acts, that are unanticipated or unforeseeable, and not brought about at the instance of the party claiming to be affected by such event or which, if anticipated or foreseeable could not be avoided or provided for and which has caused the non performance or delay in performance such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effect thereof on the performance of its obligations under this contract.
6. **Inspection Authority:** Periodical inspections will be carried out by Principal/Administrative Officer, Sainik School Ghorakhal, Nainital or any other officer/staff designated by him. The mode of inspection will be departmental inspection.

7. **Claims:** The following claims clause will form part of the contract period on successful Bidder:-
- (a) The quality claims will be raised solely by the buyer and without any certification/counter signature by the seller's representative.
 - (b) All disputes or differences arising between the contractor and labours employed by the contractor will be the sole responsibility of contractor.
 - (c) Principal/Adm Officer, Sainik School Ghorakhal may dismiss or remove any person from the site of work employed by the contractor upon the work due to security/operational reasons or who may be incompetent or found in misconduct.
 - (d) The contractor will be responsible for any eventuality such as specified at para 2 & 7 of Part II of RFP, para 7 of Part III and para 3 & 4 of Part IV of RFP during the contract period. Discipline/adherence to Security safety norms is the responsibility of contractor.
 - (e) The contractor and the personnel employed by him in discharge of the service shall observe all rules regarding security precaution as applicable to and enforced by Principal, Sainik School Ghorakhal. The decision of Principal, Sainik School Ghorakhal in this regard would be final and binding.
 - (f) Principal, Sainik School Ghorakhal reserves the right to reject any offer without assigning any reason.
 - (g) The contractors undertakes to see that no inflammable article is brought within the school campus area and that no fire is put in garbage etc within the School area by his employees and on default the action will be decided by the Principal, Sainik School Ghorakhal.
 - (h) Any damages to the vendor occurred due to force majeure or any negligence. Sainik School Ghorakhal will not be held responsible for the same. Any claims resulting out of fire accidents in the shop/premise will be solely handled by the contractor. Sainik School Ghorakhal or any staff of the inside School will have no liability on any damage/claims of life or material.
8. **Selling of Items:** The contractor will be permitted to sell only specified items for the shop services contracted for and at the rates prescribed / agreed in the contract. No other item/services will be sold by the contractor without the express permission of the Principal, Sainik School Ghorakhal.

Part V – Evaluation Criteria & Price Bid Issues

1. **Evaluation Criteria** – The broad guidelines for evaluation of Bids will be as follows:
- (a) **Technical Bid:** Where-in vendors are to present all technical documents and the stitched samples of each items. Vendors qualifying in Technical bid will be called for the next two rounds of Financial bids.
 - (b) No bid below the benchmarking will be accepted. Benchmarking will be done based on reasonable rates as per last rent offered by shop owners in previous contracts. However bidders are free to quote any price. Ordinarily, highest bidder will be considered but it is not necessary that the highest bidder will be accepted. Principal, Sainik School Ghorakhal will not bind himself for accepting the highest bid or any tender due to special requirements of Sainik School Ghorakhal services, rates of items/products/services offered by the bidder and the interest/welfare of cadets and families.

(Sig. of bidder)

(Sig. of Presiding Officer)

2. **Financial Bids:** The two financial bids are being invited as under mentioned. Both the Financial bids should be in separate envelopes.

- (a) Financial Bid for the monthly rent of Tuck Shop.
- (b) Financial Bid for the various items (rates of pattern & cloth selected) as per samples approved.

(i) Bids failing under single vendor situation may be rejected or considered as decided by administration authority. Only those bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP.

(ii) Allotment of shop will be done by the BOO taking in to account rebate offered, documents attached, filling up of all particulars/details, financial status of bidder, rates of items proposed to be sold in the shop, character verification, welfare of cadets and other parameters.

(iii) The bid forwarded by the bidders will be evaluated by the buyer with reference to the documents attached, list of items to be sold and rates at which they are to be sold. This is also mentioned in the concerned annexure of this RFP on meeting the rates criteria and conditions as mentioned in the RFP.

(iv) The highest bid will be decided upon the highest price of monthly rebate/rent quoted by the bidder as per the commercial bid format given at Appendix 'B' to this RFP. If any bidder quoted the annual rebate bid price, the same will be divided by 12 to arrive at monthly rebate price quoted by the vendor. All columns of appendices and annexure of RFP, list of items to be sold and the rates at which they are to be sold shall be filled by the bidder and no column should be left blank. Incomplete/partially filled RFP will be summarily rejected.

(v) Cutting / alteration made in the tender shall be rendered it invalid. Principal, Sainik School Ghorakhal reserves the absolute right to reject the tender without assigning reason whatsoever in may be.

(vi) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

(c) **Determination of Award of Contract:** The contract for rental shop to be awarded will be decided by the Board of Officers after scrutiny of document.

2. **Price Bid Performa:** Price Bid Performa for rebate quoted by the bidder per month is attached as **Appendix 'B'**. The same must be used by the bidder for submitting the price bid for the shop applied.

(Sig. of bidder)

(Sig. of Presiding Officer)

ELIGIBILITY DOCUMENT

1. The following documents are to be attached with the Technical bid:
 - (a) Complete postal and e-mail address and Fax/ Telephone No.
 - (b) GST number/ TIN number (if available)
 - (c) Bank Branch and address with NEFT details
 - (d) Name as it appears in the Bank Account
 - (e) Detail of Account number, Account Type IFSC, MICR code (Along with one cancelled cheque or photocopy of Bank Pass Book)
 - (f) Copy of PAN Number
 - (g) Copy of Aadhar Card
 - (h) Price Bid Performa
 - (i) MSME certificate (if available)
 - (j) Experience certificate to run a Tuck shop of same nature (if available)
 - (k) Pre-Bid / Site Visit Certificate

Note:

1. All documents are to be self attested and all pages of RFP/contract documents are to be signed by Authorized Signatory.
2. Attach acceptance of terms and conditions provided with RFP duly signed.
3. Contract is for providing services at Sainik School Ghorakhal as per the services mentioned in Schedule of Requirement (SOR) mentioned at Part-II of RFP.
4. Contractors will be required to enclose necessary documents to prove their eligibility as given above and include affidavit for no recovery of outstanding/Undertaking or NOC, wherever required.
5. List of items such as furniture, containers, display cabinet, electric and electronic equipments proposed to installed is to be mandatory attached with RFP (in case it is required). Prior permission is to be obtained from Principal for such items.

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage. I/We will be blacklisted and will not have any dealing with the Department in future.

Date: (Authorized Signatory of Bidder)

Place:

(Sig. of Bidder)

(Sig. of Presiding Officer)

CHECK LIST

SI No	Bid Enclosures	Yes or No
	Bidder should positively write YES or NO	
1.	Whether Technical Bid (Envelope – A) and Commercial Bid (Envelope – B) prepared and stamped in all pages by the Authorized Signatory?	
2.	Whether EMD deposit is put in the Technical Bid (Envelope – A)?	
3.	Whether the Tender is submitted in two covers namely Technical Bid (Envelope – A) and Commercial Bid (Envelope – B)?	
4.	Whether two covers are put into an outer cover duly sealed with WAX?	
5.	Whether Technical Bid (Envelope – A) contains the following:-	
5.1	Bidder's covering letter in the Letter Head signed and stamped by the Authorized Signatory.	
5.2	Detailed profile of the firm.	
5.3	GST number/ TIN number (if available)	
5.4	Bank Branch and address with NEFT details	
5.5	Name as it appears in the Bank Account	
5.6	Detail of Account number, Account Type IFSC, MICR code (Along with one cancelled cheque or photocopy of Bank Pass Book)	
5.7	Copy of PAN Number	
5.8	Copy of Aadhar Card	
5.9	Price Bid Performa	
5.10	MSME certificate (if available)	
5.11	Experience certificate to run a Tuck shop of same nature (if available)	
5.12	Declaration that the firm has not black listed by department/agency etc either by the State or Central Government.	
5.13	Pre-Bid / Site Visit Certificate	
6.	The Rate and Amount of each item along with the applicable taxes (Envelope – B) has been filled or not and the same is signed and stamped by the Authorized Signatory.	
7.	EMB Bank Draft	

(Sig. of Bidder)

(Sig. of Presiding Officer)

Appendix-B
RFP No: SSGK/QM/
TUCK SHOP /2026-27

PRICE BID FORMAT

1. **Price Bid:** The Price Bid Format is attached with the RFP as schedule. All Bidders are required to fill this up correctly for **Tuck Shop**.

Sl. No.	Name of Shop	Per Month Rent Quoted by the Bidder (Rs.)
(i) Shop Near School Reception Room		
(a)	Tuck Shop (Shop No. 20)	Rs. 7,000/- (Rupees Seven Thousand only)

Note: The monthly shop rent quoted by the bidder should not less then Rs. 7,000/- (Rupees Seven Thousand only) per month.

2. Any other relevant details.....
3. List of items is to be attached by the bidder including proposed rates of items.
4. Amount of monthly rent quoted by the Bidder for the Tuck Shop.

Rent in numerical figure Rs. _____

Rent in words Rs. _____

(Sig. of bidder)

(Sig. of Presiding Officer)

CERTIFICATE OF ACCEPTANCE OF
TERMS AND CONDITIONS OF TENDER

1. It is certified that all the terms and conditions as laid down in the RFP including its appendices and annexure are accepted by the company/bidder and the bidder undertakes to abide by all of them during entire tendering process and thereafter, if selected for allotment of Tuck shop. It is further certified that any cost incurred on additional services required for completing the contract documents/process for providing related services would be borne by us.
2. I hereby unconditionally accept the conditions as laid down in RFP. Also, I unconditionally accept clerical and mathematical errors, if observed or liable to be rectified whenever noticed.
3. In case, any provisions of Bids are found violated, school be at liberty to reject the Bid and invoke provisions of the Bid security declaration/forfeit own EMD and I shall not have any claim/right against school in satisfaction of this condition.

Date:

(Authorized Signatory of Bidder)

Place:

(Sig. of bidder)

(Sig. of Presiding Officer)

LIST OF CLOTHING ITEM TO BE SOLD TO THE CADETS

Sl.No.	Clothing Item	Unit	Rate to be quoted by the agency (Inclusive of all taxes)
(a)	Blazer Maroon (Serge cloth with 10% wool contains with embroidery school crest, size 3"x4" (pocket badge), Colour-Fast Maroon, Fabric – Polyester / Viscous, GSM: 260 – 300, Colour Code-04.		
	Size 32"		Rs. _____ each
	Size 34"		Rs. _____ each
	Size 36"		Rs. _____ each
	Size 38"		Rs. _____ each
	Size 40"		Rs. _____ each
	Size 42"		Rs. _____ each
	Size 44"		Rs. _____ each
(b)	Pullover Cashmilion Knit fabric Maroon Full sleeves ' V' Neck, double stripes of sky blue colour in cuff, waist and around the neck. as per school sample. GSM: 280 – 320, Colour Code- 04. (Brand-Oswal)		
	Size - 32"		Rs. _____ each
	Size - 34"		Rs. _____ each
	Size - 36"		Rs. _____ each
	Size - 38"		Rs. _____ each
	Size - 40"		Rs. _____ each
	Size - 42"		Rs. _____ each
	Size- 44"		Rs. _____ each
(c)	Khaki uniform (Shirts) made of Khaki cloth (Fabric of Mafat Lal / Gwalior / S Kumar / Oswal), (65% Polyester + 35 % Cotton), GSM: 150 – 170, Colour Code- 1275.		
	Size 32"		Rs. _____ each
	Size 34"		Rs. _____ each
	Size 36"		Rs. _____ each
	Size 38"		Rs. _____ each
	Size 40"		Rs. _____ each
	Size 42"		Rs. _____ each
	Size 44"		Rs. _____ each
(d)	Khaki uniform (Pant) made of Khaki cloth (Fabric of Mafat Lal / Gwalior / Oswal) (65% Polyester + 35 % Cotton), GSM: 150 – 170, Colour Code- 1275.		
	Size 32"		Rs. _____ each
	Size 34"		Rs. _____ each
	Size 36"		Rs. _____ each
	Size 38"		Rs. _____ each
	Size 40"		Rs. _____ each
	Size 42"		Rs. _____ each
	Size 44"		Rs. _____ each

(Sig. of bidder)

(Sig. of Presiding Officer)

- (e) White trouser (Full Pant), NC Lycra fabric with inner net lining. Colour – Fast white (65% Polyester + 35 % Cotton), GSM: 220 – 240.

Size 32"	Rs. _____ each
Size 34"	Rs. _____ each
Size 36"	Rs. _____ each
Size 38"	Rs. _____ each
Size 40"	Rs. _____ each
Size 42"	Rs. _____ each
Size 44"	Rs. _____ each

- (f) Grey trouser (Full Pant) (Fabric of Mafat Lal / Gwalior / Oswal) Colour Fast, Colour – Fast Grey (65% Polyester + 35 % Cotton), GSM: 300, Colour Code- 5152.

Size 32"	Rs. _____ each
Size 34"	Rs. _____ each
Size 36"	Rs. _____ each
Size 38"	Rs. _____ each
Size 40"	Rs. _____ each
Size 42"	Rs. _____ each
Size 44"	Rs. _____ each

- (g) White shirt (Full Hand) (Fabric of Mafat Lal / Gwalior / Oswal) Colour Fast, Colour – Fast white (65% Polyester + 35 % Cotton), GSM: 110-130, Fabric- PC Poplin.

Size 32"	Rs. _____ each
Size 34"	Rs. _____ each
Size 36"	Rs. _____ each
Size 38"	Rs. _____ each
Size 40"	Rs. _____ each
Size 42"	Rs. _____ each
Size 44"	Rs. _____ each

- (h) School tie with crest Jacquard fabric, Polyester/Microfiber, embroidered crest.

Size 48"x3.5"	Rs. _____ each
Size 54"x3.5"	Rs. _____ each

- (j) Hackle red
Synthetic fiber, Artificial feather (3" to 4")
- Rs. _____ each

- (k) **Black Leather Shoes Oxford Pattern (Bata/RSC Chrome Full Leather with PU sole. High quality synthetic leather, anti skid sole. (Range Rs. 800/- to 2000/-)**

Reputed Brand

Size 3 No	Rs. _____ Prs
Size 4 No	Rs. _____ Prs
Size 5 No	Rs. _____ Prs
Size 6 No	Rs. _____ Prs
Size 7 No	Rs. _____ Prs
Size 8 No	Rs. _____ Prs
Size 9 No	Rs. _____ Prs
Size 10 No	Rs. _____ Prs
Size 11 No	Rs. _____ Prs

(Sig. of bidder)

(Sig. of Presiding Officer)

(l) **Sports Shoes white Range Rs. 800/- to 2000/- (Sega Brand / Nivia / Campus). Synthetic fabric, Anti skid sole.**

	Reputed Brand
Size 3 No	Rs. _____ Prs
Size 4 No	Rs. _____ Prs
Size 5 No	Rs. _____ Prs
Size 6 No	Rs. _____ Prs
Size 7 No	Rs. _____ Prs
Size 8 No	Rs. _____ Prs
Size 9 No	Rs. _____ Prs
Size 10 No	Rs. _____ Prs
Size 11 No	Rs. _____ Prs

(m) **Sports Running Shoes- (Sega Brand / Nivia / Campus). Synthetic fabric, Anti skid sole. (Range Rs. 800/- to 2000/-)**

	Reputed Brand
Size 3 No	Rs. _____ Prs
Size 4 No	Rs. _____ Prs
Size 5 No	Rs. _____ Prs
Size 6 No	Rs. _____ Prs
Size 7 No	Rs. _____ Prs
Size 8 No	Rs. _____ Prs
Size 9 No	Rs. _____ Prs
Size 10 No	Rs. _____ Prs
Size 11 No	Rs. _____ Prs

(n) **Sports Studs Shoes- Synthetic leather, high quality, light weight, (Nivia) (Range Rs. 800/- to 2000/-)**

	Reputed Brand
Size 3 No	Rs. _____ Prs
Size 4 No	Rs. _____ Prs
Size 5 No	Rs. _____ Prs
Size 6 No	Rs. _____ Prs
Size 7 No	Rs. _____ Prs
Size 8 No	Rs. _____ Prs
Size 9 No	Rs. _____ Prs
Size 10 No	Rs. _____ Prs
Size 11 No	Rs. _____ Prs

(o) **Sports Non Marking Shoes - Synthetic leather, light weight (Nivia) (Range Rs. 800/- to 2000/-)**

	Reputed Brand
Size 3 No	Rs. _____ Prs
Size 4 No	Rs. _____ Prs
Size 5 No	Rs. _____ Prs
Size 6 No	Rs. _____ Prs
Size 7 No	Rs. _____ Prs
Size 8 No	Rs. _____ Prs
Size 9 No	Rs. _____ Prs
Size 10 No	Rs. _____ Prs
Size 11 No	Rs. _____ Prs

(Sig. of bidder)

(Sig. of Presiding Officer)

- (p) Socks white & black (Cotton / Lycra) Rs. _____ each
- (q) Full Leather Belt black 2" width, Genuine leather & high quality
9cm x 6 cm Steel Buckle with round metallic hook holder
School crest as per width of steel buckle
Size - 44" Rs. _____ each
Size - 46" Rs. _____ each
Size - 48" Rs. _____ each
- (r) Nylon Belt (Nylon webbing) Rs. _____ each
- (s) Formation sign (Sainik School society badge) Rs. _____ each
- (t) School scarf (Jacquard fabric)
with computerized crest in 6 cm dia Rs. _____ each
- (u) Beret Caps Maroon (Oswal)
Size – 6½" Rs. _____ each
Size – 7 " Rs. _____ each
Size – 7 ½" Rs. _____ each
- (v) T- Shirt white, Red, Dark Blue, Yellow, Sky Blue, Green, full collar Half sleeves with School Crest
embroided on the left side of 5 cm dia (Dot knit / Dry fit / Rice net fabric), GSM: 200-220.
Size- 30" Rs. _____ each
Size - 32" Rs. _____ each
Size - 34" Rs. _____ each
Size - 36" Rs. _____ each
Size - 38" Rs. _____ each
Size - 40" Rs. _____ each
Size - 42" Rs. _____ each
Size – 44" Rs. _____ each
- (w) Handkerchief Rs. _____ each
- (x) Shoulder Title Brass 'SSGK'
Size 45 mm x 12 mm Rs. _____ per.prs
- (y) Sport cap with school embroidered crest Rs. _____ each
- (z) Bed sheet with pillow cover (cotton fabric)
Size 132 x 220 cm. Rs. _____ each
- (aa) Bed Sheet colourrd Size 150 x 224 cm. (cotton fabric)
(green, maroon, sky blue, dark blue, yellow)
with black colour two side border in 1" width Rs. _____ each
- (ab) Students Bilingual (Hindi & English)
Name Tab Plastic with metallic pin, size 8 cm X 2 cm Rs. _____ each

(Sig. of bidder)

(Sig. of Presiding Officer)

(ac) Track Suit Maroon, Heavy super poly Heavy quality with branded chain, Computerized School Crest in 5 cm diameter with design/colour is to be embroidered on the left side of the chest and SAINIK SCHOOL GHORAKHAL embroidered on the rear side in silver grey colour as per sample. Fabric- 2.5 mtr, Super poly zip branded.

Size - 32"	Rs. _____ each
Size - 34"	Rs. _____ each
Size - 36"	Rs. _____ each
Size - 38"	Rs. _____ each
Size - 40"	Rs. _____ each
Size - 42"	Rs. _____ each
Size- 44"	Rs. _____ each

(ad) Sports Vest printed with School Crest in 5 cm diameter, to be printed on left side of the chest and "SSGK" on rear side. (Dot knit / Rice net)

Size - 30"	Rs. _____ each
Size - 32"	Rs. _____ each
Size - 34"	Rs. _____ each
Size - 36"	Rs. _____ each
Size - 38"	Rs. _____ each
Size - 40"	Rs. _____ each
Size - 42"	Rs. _____ each
Size – 44"	Rs. _____ each

(ae) School Monogram in maroon serge cloth
(Pocket badge) size 6"x6"
Computerized School crest, design and colour is to be
is embroder on serge maroon serge cloth in 8.5 cm diameter
as per school sample

Rs. _____ Pcs

(af) Woolen high neck in maroon colour

Size 32"	Rs. _____ each
Size 34"	Rs. _____ each
Size 36"	Rs. _____ each
Size 38"	Rs. _____ each
Size 40"	Rs. _____ each
Size 42"	Rs. _____ each
Size 44"	Rs. _____ each

(ag) Beret badge metal silver 3 cm dia
with school crest engraved

Rs. _____ each

(ah) Gloves half & full (Maroon)

Rs. _____ Per prs

(aj) Woolen cap maroon with school crest

Rs. _____ each

(ak) House colour shoulder appellate
SSGK.

Rs. _____ Prs

(Sig. of bidder)

(Sig. of Presiding Officer)

Note:

- (a) Supply of items (within No. of days) should be mentioned. Proper fitting, Tailor facility for fittings should be provided by the vendor in school campus.
- (b) Name Tabs – Delivery time
- (c) Order Register should be maintain by the vendor.
- (d) Price of each Brand to be quoted separately.

2. Taxes, if any.....

3. Any other relevant details.....

(Sig. of bidder)

(Sig. of Presiding Officer)

PRE-BID / SITE VISIT CERTIFICATE (Mandatory)
(Rejection of Bid, in case of failure to furnish)

This is to certify that:

1. I, _____ of M/s _____ Firm in the company of Mr _____ (School Representative) visited the site in connection with the Bid No. _____ for the _____ (Name of the Project) Having examined the bid documents, certify that I have:-

- (a) Acquainted with the nature, geographical and exact location of the works.
- (b) The general conditions of execution.
- (c) The Integrations Possibility with the existing system.
- (d) Physical conditions specific to the site construction.
- (e) The climatic conditions.
- (f) Local conditions.
- (g) Means of communication and transport.
- (h) The possibility of supplying water, electricity and fuel.
- (j) The availability of labour sufficient in number and quantity.
- (k) All constraints and obligations resulting from social taxation & customs legislation.
- (l) And all conditions and circumstances which might influence the execution or price of the works.

2. I further certify that I am satisfied with the description of the works and the Project Engineer's explanations and that I understand perfectly the works to be undertaken as specified and implied in the execution of the Contract.

Name of the site inspector & Date : _____

School Representative : _____

Date: _____ Stamp (School)

Note

1. This firm shall complete the certificate at the time of visit to the site where the works are to be carried out.
2. The bidder has visited the site by himself in the time stipulated. This site visit certificate will be signed by the bidder only and the school representative preferably Administrative Officer.